



THE LIPPMAN SCHOOL SERVICE PROGRAM POLICY

The School Service Program has been developed to support and enhance the school through fundraising and marketing. Your participation in these activities will help the school to flourish. In addition to your tuition, you are obligated to fulfill **25 service hours per family per school year and participate in “Our School Team” events**. On your enrollment form you will need to number your team choices and select activities from the “Our School Team”.

Team Selection

Blue Team is for Fundraising

This team will help with present fundraising events, such as the auction, and future events to be planned. Team members can fulfill hours by attending event planning meetings, making phone calls, soliciting items for event, picking up items, and/or setting up for events.

Yellow Team is for Sales and Marketing

This team will help market the school; anyone on this team will assist with marketing activities for the school. This includes such activities as participating at special events with a school booth, sending notes or postcards to potential families, phone calls to potential families, dropping off advertising information around town.

Green Team is for Advertising and Donations

This team will seek donations and advertising for our school. Hours on this team can be fulfilled by contacting companies and families to solicit advertisements and donations.

“Our School Team” is for Enrichment

Everyone will participate in events for the “Our School Team”. These activities help enrich programs in our school such as school celebrations, the play, staff appreciation and holiday activities. This team will work in collaboration with Parent Teacher Team.

On your enrollment form you will be asked to rank the teams according to your interest. We will also ask you to fill out a questionnaire (this will be sent home soon) to indicate your talents and interests. This may help us decide what team could benefit from your skills and interests. Since all these teams are important, each family will be assigned to a team based on your interest and skills.

Team Leaders and Committees

All teams will have a team leader that will work with the school administration to fulfill specific goals and objectives for fundraising and marketing. Each Team Leader and committee may plan other tasks that qualify for service hours as it pertains to their committee goals.

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Completion of Hours

All service must be worked by the parents or guardians and must be completed by June 1 of the current school year. Any hours worked during the summer months can be applied to the upcoming school year. Tracking of hours will be done by the leader of each team.

Other Volunteer Activities

In addition to your participation on one of our teams, there will always be volunteer activities for you to participate in such as volunteering in the library, driving for field trips and assisting in the classrooms.

***This service program is a new and exciting way to work together to support the education and enrichment of our children and our school. Details of the program are still being developed and will be shared with you soon.**